



PLEASE COMPLETE THIS FORM IN DUPLICATE

Entry Form - B.B.H. Print Society Annual exhibition

14th Jan - 13th Feb 2011

Name.....
 Address.....
 Tel:..... Email.....

SUBMISSION DAY Sun. 9th Jan 12:00 - 5:00p.m. Entry fee per print £5.00

Members can submit up to 3 framed prints

Title	Medium	Price	Framed /unframed	Entry fee	Admin only
1.....					
2.....					
3.....					
				Total	

Folio Submission (unframed prints) (max 10 - no entry fee required)

(all unframed prints must be board supported / cellophane wrapped, labelled and priced)

Number of unframed prints

Please make cheques payable to B.B.H. Print Society and bring with completed form to:
 Boxfield Gallery, Stevenage Arts & Leisure Centre, Lytton Way, Stevenage Herts SG1 1LZ

Submission procedure

Please make sure you have labelled your work properly. (see label sheet)

All framed prints require 3 filled in labels - 1 stuck to the back, 1 hung from hanging cord. 1 stuck to bubble wrap bag in which print is delivered.
 All framed prints need to have 2 mirror plates screwed to frame at back. All frames need to be of a good standard, no clip frames allowed.

Check you bring on submission day :

- * Entry form completed in duplicate.
- * Submission procedure for framed and folio prints followed correctly.
- * If helping with invigilating, times completed on form.

Invigilating Times for folio (unframed prints) weekends (please circle the times you are prepared to do)

Sat.15 th Jan	1 st Shift 11:00 - 3:00	2 nd Shift 3:00-6:00p.m.
Sun 16 th Jan	12:00 - 3:00	3:00-6:00p.m.
Sat 12 th Feb	11:00 - 3:00	3:00-6:00p.m.
Sun 13 th Feb (break down day as well)	12:00- 4:00	Collection of work 4:00 -7:00p.m.

Don't forget – Collection of all work on Sunday 13th February strictly between 4.00 pm - 7.00 pm